

Registration

2009-2010

Child's Name

Child's Birth date

School Year

Child's Social Security #

Family Information

Father's Employer _____ Position _____

Father's Religious Affiliation _____ Email _____

Mother's Employer _____ Position _____

Mother's Religious Affiliation _____ Email _____

Does your child attend church services? _____ How often _____

Emergency Information

Please list the names of two (2) persons who can assume authority for your child in case of an emergency if the parents can not be reached.

Emergency Contacts _____ Relationship _____ Phone _____

Doctor _____ Address _____ Phone _____

Dentist _____ Address _____ Phone _____

Hospital of Choice _____

If none of the above can be contacted, Trinity staff will follow all 911 protocol including transport by ambulance.

Provide your health insurance information below.

List all current medications taken including vitamin supplements.

I authorize Trinity Montessori School to administer the following medications to my child on an regular basis as the symptoms warrant, I have submitted a signed form and a Doctor's note with the medication. (Please see hand book for further information and recommened forms.)

Please list any medications, food or other allergies:

Please initial your understanding and agreement with each section.

Pedagogical Agreement

Trinity Montessori seeks to provide a foundation for life-long learning, which enhances personal integration, and understanding of interdependence. Communication between the family and the school is essential to this process. A partnership between home and school creates optimal opportunities for development.

Parents are asked to observe the child's classroom at least twice each year. Teachers and parents participate in two conferences during the school year according to the times allocated on the school calendar. Additional conferences may be scheduled by either parent or teacher. Our staff plans specific programs to highlight aspects of Montessori education and child development. Parents attendance and participation is a critical element in ensuring the fullest benefits of a Montessori education for your child.

Discipline Agreement

The staff at Trinity Montessori does not administer corporal punishment as a means of discipline, and will not touch a child in order to correct or redirect a child's behavior. We respect the inherent dignity of the child, and the parent's primary role in the discipline of their children. When a child is disruptive in the classroom, or acts aggressively towards his peers, that child will either be redirected by the teacher towards an appropriate activity, set apart for the class in a "thinking chair" until he decides to redress his actions and be a gracious group member, or if the behavior of the child does not improve with such tactics, the child's parents will be called to come and take the child home. A conference will be scheduled at that time with the teacher and the parent.

Illness and Injury Agreement

If your child becomes ill at school, the parent will be contacted to come and take the child. If the parents are unable to be reached, the emergency contacts will be contacted. The parent's recommendations in the event of an injury will be respected as far as possible. However, the final disposition of an emergency case will be handled by the judgement of school authorities.

Medication Agreement

A child should not come to school with a fever, and the child must be fever free for 24 hours before returning to school. If the child has a medication (OVER THE COUNTER OR PRESCRIPTION) to be administered during school hours, the medication must be brought to the office. It must be in its original container with written instructions as to the dosage and frequency. These instructions must be signed by the parent. You may leave medication at the office and provide a letter from the child's physician and written instructions for treatment of chronic illnesses or allergic response medications. **Nothing will be administered to any child without a written note from the parents.**

Mosquitoes Spray Agreement

Don't forget the spray.

The students at Trinity Montessori School have recess and physical education outside. Mosquitoes are normally present all year, however they are most prevalent during the fall and spring. If you would like mosquito spray applied to your child before outdoor activities, please provide the spray of your choice to the school with your child's name written in permanent marker on the bottle. By providing Trinity Montessori with the bottle you are agreeing to have your child sprayed before outside activities during the prevalent mosquitoes season.

Please initial your understanding & agreement with each section.

Child Release Agreement

Trinity Montessori will not release a child to ANY person other than those listed on this form unless WRITTEN permission is on file with the school. If an emergency arises, please contact the office with your secret family password.

Carpool Agreement

I understand that proper etiquette is expected while in the car line. This includes the following: Arriving no earlier than 7:45am, 12pm or 2:50pm; Arriving no later than 8:30am, 12:15pm, or 3:15pm; Staying in my line of traffic so as to allow an emergency vehicle the right of way; Not blocking any driveway or street corner; Being courteous to others in and around the church and neighborhood; Not cutting in line; and Keeping all pets in my vehicle at all times. I understand that my vehicle number may be recorded by either another vehicle driver and/or neighbor and turned in to the school office should I fail to follow these common courtesies.

(Does not apply for Toddler class as Toddlers do not attend Field Trips.) Field-Trip Agreement

I understand that Trinity Montessori School's various classes attend off-site educational experiences. These Field-Trips are important to the education of the child. I agree to allow my child to attend as many of these trips as possible. I understand that the staff at Trinity Montessori will inform me of the times, location, and fees associated with each field trip in a timely manner. I understand that I have the right to attend field-trips as a chaperone. I understand that my child may opt out of a field trip. (Does not apply for Toddler class as Toddlers do not attend Field Trips.)

The established protocol will be followed during medical emergencies on field-trips. I agree to hold harmless Trinity Montessori School, its board of directors, directresses, employees and their respective heirs, executors and administrators, from any and all personal injury and property damage claims and resulting judgments and expenses in case of accident or injury including my child.

Trinity Montessori School students will not participate in school sanctioned events that involve a swimming activity in casa. In Elementary, Trinity Montessori will not participate in school sanctioned events that involve swimming activities as a primary focus of the trip.

Confidentiality, Photography and Web Publishing Agreement

All information about individual children is private and is only shared with those staff that have a need to know. All social services, medical and personal information about a child is held in a safe and secure place which cannot be accessed by individuals other than school staff. Trinity Montessori does not provide child information to anyone who is not a custodial parent or guardian.

From time to time, photographs of the students are taken for use in print or on the school's web site (a part of the internet). I understand that the child's work is copyrighted by the child. Any requests from parties outside the school to use any materials on the web site which involve any child will be forwarded to the parents or guardians. No names, home addresses, or telephone numbers will appear on the site.

I have read and understand all the sections of this agreement.

Name _____ Date _____

Name _____ Date _____